



**APPLICATION FOR PARTICIPATION  
ALL ABOARD 2020**

**River Ridge Mall    Saturday, April 4, 2020 11:00am-4:00pm    RAIN OR SHINE EVENT**

**PLEASE COMPLETE THE FOLLOWING INFORMATION AND SUBMIT NO LATER THAN MARCH 4<sup>th</sup>, 2020  
FOR INCLUSION IN THE EVENT MAP. PLEASE PRINT OR TYPE ONLY.  
THE DEADLINE WILL BE ENFORCED AND WE APPRECIATE YOUR COOPERATION!**

1. Participating Company: \_\_\_\_\_

2. Company Contacts: all least 2 contact people

Complete name Address (incl. zip) Phone # Email

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3. Please provide a brief description of the vehicle and type of vehicle.

4. How many vehicles will the company provide?

5. How large is the vehicle? Please provide size.

6. Will you have attendants with the vehicle at all times during the event?

6a. If yes, how many attendants will be present at the vehicle?

7. Are there any special requirements or needs you have regarding your vehicle's set-up on the event day?

◦Please answer all the questions and return your application no later than March 4, 2020 to:

Junior League of Lynchburg  
Attn: Meredith Humphreys  
1113 Church St., Suite A  
Lynchburg, VA 24504

◦PLEASE do not mail your application by certified mail; use regular mail only.

Applications may also be submitted via email to [allaboard@jrleaguelynchburg.org](mailto:allaboard@jrleaguelynchburg.org)

On the date and time(s) of April 4, 2020, from 11:00 am to 4:00 pm at River Ridge Mall,

Junior League hereby accepts Participant's application and will include Participant in All Aboard activities on the following terms and conditions:

1. The All Aboard Application for Participation, Signed Participation Guidelines, and Certificate of Liability Insurance must be received prior to the event in order to participate.
2. Vehicle space assignments will be determined by the Junior League of Lynchburg based upon the best interests of the event basis. Vehicles will be located on the open blacktop.
3. Vehicle participants acknowledge that a **minimum of one adult representative must be present during the event to supervise the Vehicle(s) between the hours of 10:30 a.m. to 4:00 p.m. on Saturday, April 4, 2020.** Vehicle representative should be able to provide a narrative description of the Vehicle(s)'s specifications and/or services as well as facilitate guided "tours" of the Vehicle(s)'s interior as allowable by the Vehicle's size.
4. Vehicle sponsors acknowledge that the nature of the All Aboard event involves the interaction of children with Sponsor's vehicle(s) so that the children are able to touch, see and explore the vehicle(s) and learn about the vehicle(s)'s function. The Junior League will take appropriate measures to facilitate a safe event; however, the sponsor remains responsible for the supervision and safety of its vehicle(s). The sponsor shall indemnify, save and hold harmless the Junior League of Lynchburg and its officers, directors, and volunteers from all liability, damage, loss, claims, costs, demands and actions of any nature whatsoever arising out of the All Aboard event.
5. Vehicle participants may request for a vehicle to be a hands-off exhibit however sponsor or designee must remain at vehicle to enforce. If sponsor is unable to provide signage, it can be provided for you. Sponsor will notify the Junior League at least one week before the event if signage is needed.
6. Vehicle participants will comply with a **"No Horn" policy for the first hour of the event.** All Aboard is marketed as an inclusive event for all children and attendees; as such, vehicle horns shall be disabled to prevent startling noise during the hour of 11-12.
7. Vehicle participants must arrive on event day at a predetermined time by the Junior League of Lynchburg to set-up. Vehicles requiring special accommodations, such as a large turning radius, will be asked to arrive early during event set-up. **Vehicles are expected to stay the entire length of the event and may not leave until the event's conclusion at 4:00 p.m.** unless otherwise agreed to in advance by the Junior League of Lynchburg. The Junior League of Lynchburg will contact participants with exact times as the event approaches.
8. Sponsors may bring banners, signage, decorations, etc. to promote their business. The Junior League of Lynchburg shall not be held responsible for any loss or damage to vendor property.
9. Sponsor acknowledges that wireless internet access is not available at the event venue. Air cards from mobile carriers should work but service is not guaranteed by the Junior League of Lynchburg.
10. The sponsor grants permission to the Junior League of Lynchburg to take photographs or record videos of vendor and/or display during the event for the strict purpose of promotion and publicity of the event and/or the Junior League of Lynchburg.
11. Sponsor and their representatives shall conduct themselves in a manner that is appropriate for the family-oriented event, which includes but is not limited to no smoking, no profanity, and no display of inappropriate content or clothing. By their signature hereto, the parties acknowledge they shall be bound by this Agreement and it has been executed pursuant to due authority.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019/20.

\_\_\_\_\_  
Name of Organization (Participant)

By \_\_\_\_\_

Its duly authorized representative (Legal Signature)

JUNIOR LEAGUE OF LYNCHBURG, INC.

By \_\_\_\_\_